



**ODISHA UNIVERSITY OF AGRICULTURE AND TECHNOLOGY  
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No. Acd-I/76/16-18/ 631/UAT

Dt. 10<sup>th</sup> January, 2019

Mrs. Susamarani Devi, OAS(SAG)  
Registrar

**QUOTATION CALL NOTICE**

Sealed quotations are invited from reputed Registered Dealer/Firms having GST Registration number for lifting of Admission related papers from the premises of Orissa University of Agriculture & Technology, Bhubaneswar.

- i) The sealed quotation should contain the rate for Admission related papers after shredding by the machine/man power provided by the supplier per K.G. to be collected from O/O the Academic-I Section, Orissa University of Agriculture and Technology, Bhubaneswar for the year 2017-18.
- ii) The above rate should exclude Taxes as applicable which will be borne by the bidder and shown separately.
- iii) The successful bidder will deposit the price of the paper after weighment at the approved rate in shape of Cash/ Demand Draft before lifting the shredded waste papers.
- iv) The bidder will bear all costs for removal of papers sold to him and also the expenditure incurred in weighment and shredding.
- v) A sum of Rs. 500/- (Rupees five hundred) only shall be deposited in the Comptroller's Office by the bidder in shape of cash during the Office hours on any working day towards security deposit. The receipt shall be attached to the quotation papers. Security deposit amount will be refunded to all bidders after successful completion of quotation process on request of the bidders.
- vi) The last date for receipt of the quotation is 2 P.M. of 18.01.2019 . Quotation received after the said date and time or without any of the required documents shall be liable for rejection.
- vii) All the quotation papers will be opened on 18.01.2019 at 4 P.M. by the Committee in the O/O Registrar in the presence of the tenders /their Authorized Representatives.
- viii) The following documents are to be enclosed with the quotation paper
  - a) Copy of Registration Certificate of the Firm.
  - b) Copy of GST Registration Number of the Firm.
  - c) Paper mills authenticity certificate.
  - d) Money Receipt of security deposit at OUAT.
  - e) Rate per K.G. after shredding.
  - f) Previous order for any other organization.
  - g) Undertaking for lifting after shredding within seven days from issue of order.
  - h) Others related paper if any.

The authority reserve the right to accept or reject any or all the quotation without assigning any reason thereof and authority is not bound to accept the highest quotation.

Sd/-  
Registrar