TENDER FORM

FOR SUPPLY OF “POULTRY FEED INGREDIENTS AND MINERAL MIXTURE TO THE ALL INDIA COORDINATED RESEARCH PROJECT ON POULTRY BREEDING, OUAT, BHUBANESWAR- 751003, ORISSA
TENDER NOTICE

No................Date...............:

Tender Notice for award of contract for providing different poultry feed ingredients and mineral mixture.

Sealed tender are invited from reputed and eligible contractors for supply of different poultry feed ingredients and mineral mixture for the year 2019-20 to AICRP on Poultry Breeding, College of Veterinary Science and Animal Husbandry, Bhubaneswar, OUAT. The detailed information has been given in the Tender Document which may be obtained in person from the Office of the Officer In Charge, AICRP on Poultry Breeding, OUAT, Bhubaneswar-751003 on any working day between 19.10.2019 to 03.11.2019 (During office hours) on payment of Rs. 1000.00 (rupees one thousand) in shape of BD in favour of the Comptroller, OUAT, Bhubaneswar payable SBI, OUAT Campus Branch, BBSR towards tender document fee. The tender document can also be downloaded from the website (www.ouat.nic.in) and be submitted along with tender document fee of Rs. 1000.00 in shape of BD. The last date for submission of Tender document is 03.11.2019 by 5.00 PM and shall be opened on 04.11.2019 at 11.00 AM in the presence of the tenderers or their authorized representatives.

Dean CVSc & AH
OUAT, Bhubaneswar
## CONTENTS OF TENDER DOCUMENT

<table>
<thead>
<tr>
<th>Sl.No.</th>
<th>Description of contents</th>
<th>Page Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Scope of work and general instructions for bidders</td>
<td>4-6</td>
</tr>
<tr>
<td>2</td>
<td>Acceptance of Specifications and Condition</td>
<td>7-8</td>
</tr>
<tr>
<td>3</td>
<td>Tender Application - Technical Bid</td>
<td>9-11</td>
</tr>
<tr>
<td>4</td>
<td>Tender Application - Financial Bid</td>
<td>12</td>
</tr>
<tr>
<td>5</td>
<td>Agreement and Terms and Conditions</td>
<td>13-15</td>
</tr>
<tr>
<td>6</td>
<td>Annexure-I</td>
<td>16</td>
</tr>
<tr>
<td>7</td>
<td>Annexure-II</td>
<td>17</td>
</tr>
</tbody>
</table>
1. AICRP on Poultry Breeding, Dean of Research, OUAT, Bhubaneswar-751003 requires different poultry feed ingredients and mineral mixture from reputed, well established and financially sound suppliers.

2. The contract for providing the aforesaid feed ingredients and mineral mixture is likely to commence from 15.11.2019 and would continue till 31.03.2020. The period of the contract may be further extended beyond 31.03.2020 or may be curtailed/terminated before 31.03.2020 owing to deficiency in service or substandard quality of feed ingredients. The organisation, however, reserves right to terminate this initial contract at any time after giving one week's notice to the selected supplier.

3. This organisation has tentative requirement of different poultry feed ingredients and Mineral Mixture as indicated in Annexure-I. The requirements may increase/decrease.

4. The estimated cost of the contract is Rs. 12.00 lakhs

5. Interested suppliers may submit the tender document complete in all respects along with Earnest Money Deposit (EMD) equivalent to 2.0% of the contract value and other requisite documents by 03.11.2019 up to 5.00 PM in the Drop Box at Directorate of Research, OUAT, Bhubaneswar -751003.

6. The various crucial dates relating to "Tender for Providing poultry feed ingredients and mineral mixture to the AICRP on Poultry Breeding " are cited as under:

(a) Period of issue of Tender Document :: 19.10.2019 to 03.11.2019 up to 5.00 PM

(b) Date and time for submission of Tender Document : 19.10.2019 to 03.11.2019 up to 5.00 PM

(c) Date and time for opening of
   (i) Technical Bid : 04.11.2019 at 11.00 AM
   (ii) Financial Bids of eligible Tenders and Selection : 04.11.2019 at 11.00 AM

(d) Likely date for supply of the above said items 15.11.2019
7. The tender has been invited under two bid system i.e. Technical Bid and Financial Bid. The interested suppliers are advised to submit two separate sealed envelopes super scribing "Technical Bid for Providing poultry feed ingredients and mineral mixture to the AICRP on Poultry Breeding" and "Financial Bid for Providing poultry feed ingredients and mineral mixture to the AICRP on Poultry Breeding ". Both sealed envelopes should be kept in a third sealed envelope super scribing "Tender for Providing poultry feed ingredients and mineral mixture to the AICRP on Poultry Breeding".

8. The Earnest Money Deposit (EMD), refundable (without interest), should be necessarily accompanied with the Technical Bid of the suppliers in the form of Demand Draft / Banker Cheque drawn in favour of Comptroller, OUAT, Bhubaneswar failing which the tender shall be rejected summarily.

9. The tendering suppliers are required to enclose photocopies of the following documents (duly attested by Group “A” Gazetted Officers of the State Governments/Central Government), along with the Technical Bid, failing which their bids shall be summarily/out rightly rejected and will not be considered any further:
   a) Cost of Tender Form Rs. 1000.00 in shape of Bank Draft in favour of Comptroller, OUAT, payable at Bhubaneswar (if downloaded from the website)
   b) Earnest money equivalent to 2% of the total cost of commodities on the quoted rate is to be calculated on the indent specified in the detailed particulars of tender notice in shape of Bank Draft/ Banker’s cheque drawn in favour of Comptroller, Orissa University of Agriculture and Technology, Bhubaneswar-751003 payable at Bhubaneswar.
   c) Attested copy of GST clearance certificate along with copy of GST registration certificate should accompany from concerned Authority with validity up to 31.3.2020. If a tenderer is not liable to pay GST, they should produce a non-assessment certificate.
   d) PAN Card in the name of firm/proprietor.
   e) Copy of IT Return for the last three financial years
   f) Other related documents, photocopy of Banker details along with name of bank and A/C No, and Address proof etc.

10. Conditional bids shall not be considered and will be out rightly rejected in very first instance.

11. All entries in the tender form should be legible and filled clearly. If the space for furnishing information is insufficient, a separate sheet duly signed by the authorized signatory may be attached. No overwriting or cutting is permitted in the Financial Bid Form. In such cases, the tender shall be summarily rejected. However, the cuttings, if any, in the Technical Bid Application must be initialled by the person authorized to sign the tender bids.
12. The Technical bids shall be opened on the scheduled date and time at 11.00AM on 04.11.2019, in the Committee room of Dean of Research, OUAT, Bhubaneswar, in the presence of the representatives of the suppliers, if any, who wish to be present on the spot at that time.

13. The Financial Bid of only those tenderers will be opened whose Technical bids are found in order. The Financial bids shall be opened at 11.00AM on 04.11.2019, in the Committee room of Dean of Research, OUAT, Bhubaneswar, in the presence of the representatives of the suppliers, if any, who wish to be present on the spot at that time.

14. The Competent Authority reserves the right to annul all bids without assigning any reason.
ACCEPTANCE OF SPECIFICATIONS AND CONDITION
Tender particulars to purchase Poultry Feed Ingredients and mineral mixture
for 2019-20

1. The rate should be quoted by the tenderers per quintal/ kg/ as the case may be in rupees inclusive of all taxes, cost of gunny bags F.O.R. destination.

2. The rates quoted will ordinarily remain in force up to 31.3.2020. However, the contract can be extended further with mutual agreement under same terms and conditions.

3. Submission of sealed tender will carry with it the implication that the tenderers agree to abide by the conditions laid down in the detailed particulars of the tender notice.

4. The earnest money of successful tenderer(s) will be retained and of unsuccessful tenderer(s) will be returned after finalization of tender. The earnest money deposited will be refunded to the successful tenderers after faithful performances during the contact period and submission of “No default” certificates from the departments/ Schemes etc. for which order will be placed for supply.

5. The acceptance letter will be issued to the successful bidders after finalization of tender process. Under no circumstances the tender can be revoked/ withdrawn by the tenderer. In case of withdrawal or revoking of the tender/non-supply of commodities within due time, the earnest money deposited will be forfeited.

6. The tenderer must abide by the terms and conditions of the detailed particulars or tender notice and acceptance letter.

7. Also if the quantity of items mentioned in the order not supplied in full within 15 days from date of receipt of the order or the period of extension granted by the competent authority such feeds may be purchased from the local market to meet the emergency situation and the excess payment made for the purchase over the tender rate if any, will be deducted from EMD of the approved tenderer.

8. In case of non-supply of the whole or part of the orders for supply of items placed with the approved tenderers, the EMD in respect of item concerned shall be forfeited.
9. The successful tenderer(s) should supply the items as per specification in the tender notice to Schemes/Farms/Departments, etc., F.O.R. destination. The gunny bags are not returnable.

10. The physical descriptions, ideal specifications and acceptance limits of different items are attached in Annexure-II.

11. Payment shall be made on prorate (proportionate payment on the basis of units of proximate principles contained in the sample randomly drawn) basis for the ingredients supplied if the ingredient(s) fall(s) short in chemical composition by only to an acceptable level as mentioned in the tender paper.

12. The authority may reject the supplies delivered in whole or in part, if in their opinion (which shall be final and conclusive) those are not as per the contract. The university shall be under no liability whatsoever for the rejected stuff and that should be taken back immediately at their own cost.

13. The Authority reserves the right of dispensing with the purchase of any one or more item or vary the quantity specified in the tender notice if found necessary for the interest of the university. The Authority reserves the right to negotiate the rate for item(s), if required.

14. In case of any dispute arises during the purchase, the decision of the university is final. The University authority reserves the right of rejecting any or all tenders without assigning any reason thereof.

15. The successful bidder will enter into an agreement with this organisation for supply of feed ingredients and mineral mixture as per requirement of this organisation on the above terms and conditions.

16. The finalization of the rates of tender(s) rests with the university

Signature(s) of Tenderers
APPLICATION - TECHNICAL BID
For Providing Poultry Feed ingredients and mineral mixture
to AICRP ON Poultry Breeding

1. Name of Tendering Supplier: _

2. Details of Earnest Money Deposit: DD No.....................
date.........................
of Rs. .....................drawn on Bank -:- ___________________________

3. Name of Proprietor /Partner/
Director:

4. Full Address of Registered :
Office

   Telephone No. : _

   FAX No. : _

   E-Mail Address : _

5. Full address of Operating
   / Branch Office

   Telephone No. : _

   FAX No. : _

   E-Mail Address : _

6. Name & telephone no. of
   Authorized officer/person
to liaise with Field Office(s)
7. Banker of the Supplier: _
(Attach certified copy of statement of A/C for the last Three years)

Telephone Number : _
Of Banker

8. PAN/GIR No.
(Attach attested copy)

9. Financial turnover of the tendering Feed Suppliers for the last 3 Financial Years.

<table>
<thead>
<tr>
<th>Financial Year</th>
<th>Amount (Rs. lacs)</th>
<th>Remarks, if any</th>
</tr>
</thead>
<tbody>
<tr>
<td>2016-17</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2017-18</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2018-19</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

10. Additional information, if any:
(Attach separate sheet if space provided is insufficient)

11. Additional information, if any
(Attach separate sheet, if required)

Signature of authorized person

Name:

Seal:

Date:

Place:

Date:

Place:
DECLARATION

1. I, Son / Daughter / Wife of………………………………………………………Shri
………………………………………………………Proprietor/ Director/ authorized
signatory of the supplier, mentioned above, am competent to sign this
declaration and execute this tender document;

2. I have carefully read and understood all the terms and conditions of the
tender and undertake to abide by them;

3. The information / documents furnished along with the above application are
true and authentic to the best of my knowledge and belief. I / we, am / are
well aware of the fact that furnishing of any false information / fabricated
document would lead to rejection of my tender at any stage besides liabilities
towards prosecution under appropriate law.

Signature of authorized person
Full Name:
Seal:

Date:
Place:
FINANCIAL BID
(The financial bid to be enclosed in a separate sealed envelope)
The tender will remain open for acceptance up to 90 days from the date of opening of bid. The rates tendered will be valid up to 31.3.2020 or till finalization of next tender.

To,
The Dean of Research
OUAT, Bhubaneswar
I/We submit our tender with respect to financial bid for supply of feed ingredients /feed additives /paddy husk at AICRP on Poultry , OVC and my/our rate is as follows.

<table>
<thead>
<tr>
<th>SR. NO.</th>
<th>ITEMS</th>
<th>TENTATIVE REQUIREMENT OF QUANTITY</th>
<th>E.M.DEPOSIT</th>
<th>QUOTE TENDER RATE/QUINTAL (IN WORDS AND FIGURES)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Maize(Yellow)</td>
<td>200.00 QTLS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Soyabean Meal</td>
<td>100.00 QTLS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>DORB (Deoiled rice Bran)</td>
<td>100.00 QTLS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Mineral mixture for Poultry (BIS Mark )</td>
<td>15.00 QTLS</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Signature_________________________
Name, address and Seal of agency with phone No._________________________
AGREEMENT

This Agreement is made on this day of …………………………Between the OUAT represented by ………………………… here-in-after referred to as the "Authority" which expression shall, where the context so requires or admits, also include its successors or assignees of the one part;

And

Mls……………………………………………….. represented by Sri……………………………, here-in-after called the "Supplier " which expression shall, where the context so requires or admits, also include its successors or assignees of the other part.

Whereas, the "Authority" desires that the services of"……………………… " are required in Department/Office;

And whereas the "Supplier " has offered its willingness to the same in conformity with the Provisions of the agreement;

And whereas the "Authority" has finalized the rate as per the terms and conditions of the agreement to the "Supplier ",

13
Now this agreement witnesses as below:-
  1. That the Annexure containing the Terms and Conditions shall be deemed to form and to be read and construed as part of this agreement.
  2. That the "Authority" hereby further agrees to pay the "Supplier" the contract price at the time and in the manner prescribed in the said Terms and Conditions.
  3. That in the event of any dispute that may arise it shall be settled as per the Terms and Conditions of the contract.
  4. That this agreement is valid up to 31.03.2020

IN WITNESS WHEREOF the parties have caused their respective common seals to be here unto affixed or have here unto set their respective hands and seals on the day and year first written above.

Signature of the officer authorised to sign on behalf of Supplier

Signature of the Authority

In the presence of witness

Witness
1. Name: .
Address: .

Witness
1. Name: .
Address: .

2. Name: .
Address: .

2. Name: .
Address: .
TERMS & CONDITIONS

GENERAL
1. The Agreement shall commence from 15.11.2019 and shall continue till 31.03.2020 unless it is curtailed or terminated by the authority owing to supply of sub-standard quality of feed ingredients and mineral mixtures, breach of contract etc or change in requirements.
2. The Agreement shall automatically expire on 31.03.2020 unless extended further by the mutual consent of the Supplier and the Authority.
3. The Agreement may be extended, on the same terms and conditions or with some additions / deletions / modifications, for a further specific period mutually agreed upon by the Supplier and the Authority.
4. The Supplier shall not be allowed to transfer, assign, pledge or subcontract its rights and liabilities under this Agreement to any other agency or organisation by whatever name be called without the prior written consent of the Authority.
5. The organisation, at present, has tentative requirement, which has been given in Annexure-I. The requirement of the organisation may further increase or decrease marginally, during the period of initial contract also and the tenderer would have to provide additional requirements, if required, on the same terms and conditions.
6. The Supplier will be bound by the details furnished by it to the Authority while submitting the tender or at subsequent stage. In case, any of such documents furnished by it is found to be false at any stage, it would be deemed to be a breach of terms of Agreement making it liable for legal action besides termination of the Agreement.
7. The Authority reserves the right to terminate the Agreement after giving 15 days notice to the Supplier.

LEGAL
1. In case, the supplier fails to comply with any liability under appropriate law, and as a result thereof, the office concerned is put to any loss / obligation, monetary or otherwise, the organisation will be entitled to get itself reimbursed out of the outstanding bills or the EMD of the supplier, to the extent of the loss or obligation in monetary terms.
2. The Agreement is liable to be terminated because of non-performance, deviation of terms and conditions of contract, If any loss or damage is caused to the organisation by the supplier, the same shall be recovered from the unpaid bills or adjusted from the EMD Money.

FINANCIAL
1. The Supplier shall raise the bill, in triplicate, submit the same to the prescribed authority, as far as possible the payment will be released.
2. The Authority reserves the right to withdraw or relax any of the terms and condition mentioned above so as to overcome the problem encountered at a later stage.
3. In the event of any dispute arising in respect of the clauses of the agreement the same shall be resolved through negotiation. Alternatively the dispute shall be referred to the next higher authority or controlling officer for his decision and the same shall be binding on all parties.
4. All disputes shall be under the jurisdiction of the court at Bhubaneswar.
5. The successful bidder will enter into an agreement with this organisation for supply of feed ingredients and mineral mixture as per requirement of this organisation on the above terms and conditions.
## ANNEXURE-I
### APPROXIMATE REQUIREMENT

<table>
<thead>
<tr>
<th>SR. NO.</th>
<th>ITEMS</th>
<th>TENTATIVE REQUIREMENT OF QUANTITY</th>
<th>E.M.DEPOSIT (Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Maize(Yellow)</td>
<td>200.00 QTLS</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Soyabean Meal</td>
<td>100.00 QTLS</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>DORB (Deoiled rice Bran)</td>
<td>100.00 QTLS</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Mineral mixture for Poultry (BIS Mark )</td>
<td>15.00 QTLS</td>
<td></td>
</tr>
</tbody>
</table>

Signature of the Tenderer (s)
# Annexure-II

**PHYSICAL DESCRIPTION, IDEAL SPECIFICATIONS AND ACCEPTANCE LIMITS OF SPECIFICATIONS OF FEED INGREDIENTS AND MINERAL MIXTURE**

<table>
<thead>
<tr>
<th>No.</th>
<th>Ingredient</th>
<th>Description</th>
<th>Specifications</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Maize (Yellow)</td>
<td>Should be whole, free from any extraneous materials and aflatoxin, should be less than 0.15 ppm. On analysis it shall not contain more than 10% moisture and 2.0% AIA by weight. The limit of moisture and AIA for acceptance on prorate deduction basis is 14% and 3% respectively.</td>
<td>Ideal Specification: Limit of parameter for acceptance as recommended on prorate deduction basis.</td>
</tr>
<tr>
<td>2.</td>
<td>Soyabeans Meal</td>
<td>(Heat treated, Dehulled). The material shall be firm but not flinty in nature. Must be free from rancidity, adulterants, insects and fungus infestation, fermented, musty and other objectionable odour and any extraneous matter. Must be free from aflatoxin content. The material shall also confirm the following specifications on dry matter basis.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Moisture</td>
<td>Max 10%</td>
<td>Max 14%</td>
</tr>
<tr>
<td></td>
<td>Crude Protein</td>
<td>Min 45%</td>
<td>Min 40%</td>
</tr>
<tr>
<td></td>
<td>Crude Fibre</td>
<td>Max 07%</td>
<td>Max 10%</td>
</tr>
<tr>
<td></td>
<td>Acid insoluble ash</td>
<td>Max 04%</td>
<td>Max 05%</td>
</tr>
<tr>
<td>3.</td>
<td>DORB</td>
<td>The material shall be free from adulterants, must or stale odor, sour or rancid taste and from lumps, dirt and extraneous matter including iron and other metallic pieces. The material shall be free fungal or insect infestation. The material shall also confirm the following specifications (on dry matter basis).</td>
<td>Ideal Specification: Limit of parameter for acceptance as recommended on prorate deduction basis.</td>
</tr>
<tr>
<td></td>
<td>Moisture</td>
<td>Max 10%</td>
<td>Max 12%</td>
</tr>
<tr>
<td></td>
<td>Crude Protein</td>
<td>Min 15%</td>
<td>Min 13%</td>
</tr>
<tr>
<td></td>
<td>Crude Fibre</td>
<td>Max 15%</td>
<td>Max 18%</td>
</tr>
<tr>
<td></td>
<td>Acid insoluble ash</td>
<td>Max 04%</td>
<td>Max 06%</td>
</tr>
<tr>
<td>4.</td>
<td>Mineral mixture for Poultry (BIS Mark)</td>
<td>The material shall be in the form of a free flowing powder thoroughly mixed &amp; completely homogenous. The mineral mixture shall be free from adulterants insects or fungal infection, pesticides &amp; other substances.</td>
<td>Ideal Specification: Limit of parameter for acceptance as recommended on prorate deduction basis.</td>
</tr>
<tr>
<td></td>
<td>Moisture</td>
<td>Max 3%</td>
<td>Max 5%</td>
</tr>
<tr>
<td></td>
<td>Acid insoluble ash</td>
<td>Max 3%</td>
<td>Max 5%</td>
</tr>
<tr>
<td></td>
<td>Phosphorus</td>
<td>Min 9%</td>
<td>Min 8.5%</td>
</tr>
<tr>
<td></td>
<td>Calcium</td>
<td>Min 30%</td>
<td>Min 28%</td>
</tr>
<tr>
<td></td>
<td>Salt</td>
<td>Max 2%</td>
<td>Max 5%</td>
</tr>
<tr>
<td></td>
<td>Fluoride</td>
<td>Max 0.03%</td>
<td>Max 0.05%</td>
</tr>
</tbody>
</table>