

## **SHORT TENDER CALL NOTICE FOR SUPPLY OF GOLD MEDALS**

Sealed tenders are invited for 38<sup>th</sup> convocation of OUAT , Bhubaneswar from reputed manufactures /registered jewelers /authorized dealer/Distributors/Stockiest for supply of Gold medals.

**Details size and specifications of Gold Medals are given below to supply..**

Description	Design	Approx Requirements
<ol style="list-style-type: none"><li>1. Name and OUAT Insignia will be engraved on one side and the name of the recipient, subject and batch will be engraved on the other side</li><li>2. Medal to have gold covering of all over with engraving there on 22c or above</li><li>3. The base medal should be in copper</li><li>4. Plastic box, Ribbon will be provided.</li><li>5. Size of the Medals is 4 CM dia and weight 20 grams.</li></ol>	Sample copy submitted	118 nos .  (One hundred seventeen)

1. Cost of Gold Medal along with making charges , plastic box ribbon and GST will be given per unit. The transportation charges will be borne by the supplier. The tender offer in sealed cover along with all relevant documents duly self attested must be submitted by 30.01.2019 up to 12.00 Noon in the office of Asst. Registrar(Acd), OUAT, BBSR which will be opened on the same day at 4.00 pm in presence of the bidders or their authorized representatives. Tender(s) received after due date & time shall not be accepted. This department shall not be responsible for delay in postal delivery or similar reasons.
2. OUAT reserves the right to accept or reject any or all tender without assigning any reason thereof.
3. Earnest money deposit amounting to 2 % of total amount including taxes in shape of the Demand Draft drawn in favour of Comptroller, OUAT should be submitted along with the tender . EMD of the unsuccessful bidders shall be returned immediately after finalization of the procurement process. EMD of the successful bidders shall be returned only after successful supply of the materials .
4. Payment will be released only after satisfactory supply of goods .
5. Approximately requirements as indicated above may be reduced or increased basing upon the actual requirements .Therefore price per unit should be indicated clearly both in figure and words and the taxes or any other charges if any should be shown separately.
6. The selected agency shall have to supply the intended goods within ten days from the date of issue of supply order from Registrar, OUAT and any

contravention their of shall be deemed as a breach of contract and shall attract penalty as decided by the OUAT, authority.

7. Tender received without EMD and other required documents shall be out rightly rejected and in complete tenders having cuttings /over writings are liable for rejection.
8. The supplies received if found not as per the specification are liable to be rejected.
9. In case the bidders fails to supply the desired goods within the stipulated time period the OUAT shall have the right to purchase the same from other sources.
10. In-case of late or delayed supply of ordered goods OUAT right to accept or reject the supply or levy penalty for such late supply.
11. The supply order can be terminated or cancelled summarily by OUAT in whole or in part at any time without assigning any reason, if the supply made by the manufacture/supplier is found not according to approved specification/sample or incase supply is not received within stipulated time.
12. OUAT will have to right to forfeit EMD if the terms and condition of the tender are not adhered to by the supplier or in case of breach of contract.
13. It may be mentioned here selection of Gold Medal shall be made on the basis of the quality and durability with due regard to price quoted and orders shall be accordingly.
14. Tenders received after due date and time shall not be accepted and OUAT shall not be responsible for delay in Postal delivery or any other reason.
15. Date of issue of tender documents from date 21.01.2019 to 29.01.2019 upto 5.00 P.M.
16. Last date for receipt of sealed tender on dated 30.01.2019 up-to 12.00 Noon.
17. Date for opening of sealed tenders/technical bids & financial bids on dated 30.01.2019 at 4.00 PM at the office of Dean, PGF-Cum-DRI, OUAT, Bhubaneswar.
18. Date of supply within ten days for receipt of the supply orders.
19. On envelop please write **“Tender for supply of Gold Medals”**.
20. The tender paper will be downloaded from OUAT website and the same may be submitted along with Bank Draft of Rs. 200/- (Rupees Two Hundred only) in shape of Demand Draft in any nationalized bank in name of Comptroller, OUAT, BBSR payable at Bhubaneswar & apply in plain paper along with the following documents / information's are given as certified that we are agreed to supply.
  1. Name and OUAT, Insignia will be engraved on one side and the name of the recipient, subject and batch will be engraved on the other side.

2. Medal to have gold covering of all over with engraving there on 22c or above
3. The base medal should be in copper
4. The cost of Gold with making charges , Plastic Box, Ribbon and taxes should be shown separately.
5. Photo copy of GST No. & Regd. No. of the firm be submitted with the tender documents.
6. Size of the Medals is 4 CM dia and weight 20 grams.
7. Copy of Registration No. of Firm .
8. Copy of GST No. from Government.
9. Copy of original D.D. EMD 2% of tender value (in favour of Comptroller, OUAT, BBSR.)
10. Original D.D. for cost of tender paper of Rs. 200/-  
(in favour of Comptroller, OUAT, BBSR.)
11. Undertaking to supply in time as per specification.
12. Copy of previous order for supply of the Gold Medals to any other Institution.
13. Contact persons name, mobile & E. mail Address

# ODISHA UNIVERSITY OF AGRICULTURE & TECHNOLOGY



**BHUBANESWAR – 751003**

Tele / Fax : 0674-2397424-Extn.-108  
[registrarouat@gmail.com](mailto:registrarouat@gmail.com)

**Acd-III-II-22/2011-19No.1337\_/UAT/Dtd.20.01.2019**

**From**

Mrs.Susamarani Devi,OAS (SG)  
Registrar

**To**

The Director.  
Planning and Monitoring Evolution  
O.U.A.T. Bhubaneswar.

Sub: Uploading the Short Tender Call notice with Tender papers for purchase of Gold Medals in OUAT,website

Sir,

In inviting a reference to the subject cited above ,I am directed to enclose herewith the Short Tender Call notice along with the Tender paper for purchase of Gold Medals for the ensuing 38<sup>th</sup> Convocation of O.U.A.T scheduled to be held on 12.02.2019. You are therefore requested to upload the same in the OUAT website for wide circulation.

This may be treated most urgent..

Sd/-  
Registrar  
Dt.22.01.2019

Memo No.....Dt.

Copy forwarded to the Secretary to Vice-Chancellor for kind information of the Hon'ble Vice-Chancellor.

Sd/-  
Registrar  
Dt.22.01.2019



**ODISHA UNIVERSITY OF AGRICULTURE AND TECHNOLOGY**

**BHUBANESWAR: 751 003**

Acd-III-I-22/2011-19 No. **1301** /UAT Dt.

20.01.2019

**SHORT TENDER CALL NOTICE**

Sealed Tenders are invited from the manufacturer /reputed registered Jewelers having GST No. for supply of Gold Medals ( 118 nos approximate) for 38th Convocation of OUAT, Bhubaneswar. The detailed specifications / terms and conditions are available in OUAT Website ([ouat.nic.in](http://ouat.nic.in)). The last date for receipt of tender paper is on 30.01.2019 upto 12.00 (noon).

Sd/-

**REGISTRAR**